

THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

Operating

Capital

Legal Name of Requesting Organization or Individual: Dba:

Amount of State Funds Requested: \$ 650,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

The goal of this request is to develop a permanent Hilo Food Hub facility that will provide affordable commercial kitchen space, cold and dry storage, product development, distribution services and other resource to help agricultural and food businesses grow.

Amount of Other Funds Available:

State: \$ 650,000

Federal: \$ \_\_\_\_\_

County: \$ \_\_\_\_\_

Private/Other: \$ \_\_\_\_\_

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ \_\_\_\_\_

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

923 Kukuau St. Suite A

City:

State:

Zip:

Hilo

HI

96720

Contact Person for Matters Involving this Application

Name:  
Emily Emmons

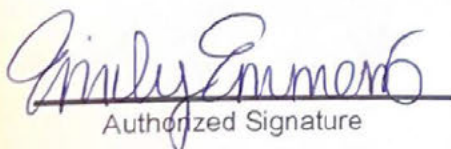
Title:  
Executive Director

Email:  
emily@hoolafarms.org

Phone:  
808-494-2613

Federal Tax ID#:

State Tax ID#

  
Authorized Signature

Emily Emmons Ex. Director  
Name and Title

01/20/2023  
Date Signed

## Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

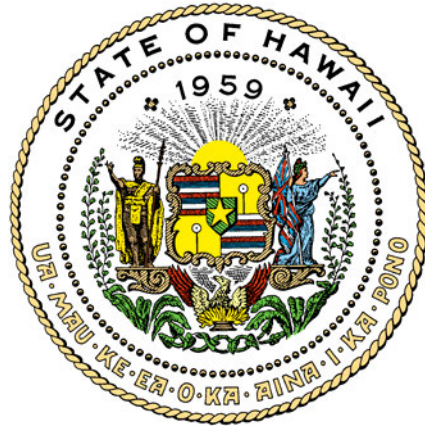


Emily Emmons Executive Director 01/19/2023

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HO'OLA VETERAN SERVICES

was incorporated under the laws of Hawaii on 01/09/2015 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 13, 2023

Director of Commerce and Consumer Affairs



## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

*Updated Certificate of Good Standing*

<https://drive.google.com/drive/u/0/folders/1cqSuUxzVPRqITsvaw3TkTR3masYVoJG2>

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

The facility will be a shared space for veteran farmers, food production companies to create sustainable food for Hawai'i island.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Since 2015, Ho'ōla Veteran Services (hereinafter referred to as HVS) d.b.a. Ho'ōla Farms has brought veterans, first-responders, caregivers, and the community together through agriculture and service-based learning projects with a shared goal: growing healthy food to support our community.

In early 2020, to fill the needs of our community at the beginning of the pandemic, we created a pilot program called Operation Healthy Vets CSA with a goal to purchase a variety of locally sourced produce to be distributed to veterans in East Hawai'i.

In July 2021 HVS assumed management of East Hawai'i Farm-to-Car from Hilo County Farm Bureau. Re-branded as Hawai'i Farm to Car, we plan to increase distribution locations in East Hawai'i to support the growing needs in our area over the next two to five years.

2. The goals and objectives related to the request;

Over the last year HVS has expanded services to adopt a full agribusiness incubator model, which we hope can serve to connect and support Hawai'i Island farmers and the food system at large. This agribusiness development center is centrally located for aggregation and distribution of fresh and value-added agriculture products.

The goal of this request is to develop a permanent Hilo Food Hub facility that will provide affordable commercial kitchen space, cold and dry storage, product development, distribution services and other resource to help agricultural and food businesses grow. This model can be replicated and shared state-wide through the collective network of Food Hub Hui members who are also supporting farmers and value-added producers from their hubs.

Objective 1: By January 2026 HVS will have submitted plans for the interior construction and renovation necessary for construction of permanent site.

Objective 2: By June, 2024, HVS will complete capital campaign plan and raise at least 25% of capital campaign goal.

3. The public purpose and need to be served;

Governor Ige set a goal of doubling local food production while many like to envision a Hawai'i that is self-sufficient in food production, among other necessities. One of the key needs as identified in the Island of Hawaii Whole System Project Phase I Report<sup>1</sup>, identified that for local food market production to expand, the distribution infrastructure must expand with it.

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<sup>1</sup> Island of Hawai'i Whole System Project Phase 1 Report Rocky Mountain Institute Christina Page, Lionel Bony, and Laura Schewel March 2007

A place for shared resources such as a shared-use commercial kitchen to create value-added products, and Hawaii Farm-to-Car, an e-commerce website where over 50 island-wide farmers and producers sell weekly on the site, empower small-scale and new farmers to grow their businesses locally. The addition of a mobile commercial wash-station, and additional commercial kitchen spaces will allow us to support Hawaii farmers as they continue to grow and scale up their agribusinesses.

4. Describe the target population to be served; and

The wars in Iraq and Afghanistan impacted the lives of Veterans, leaving health-related illnesses and injuries, resulting in long-lasting disabilities. Behavioral and cognitive disabilities are the two most prevalent medical conditions in Post 9/11 Veterans, leaving scars often invisible, also known as the "invisible wounds of war." Behavioral health conditions like posttraumatic stress disorder (PTSD) and traumatic brain injury (TBI) are known as the "signatures of war," with associated medical conditions (comorbidities) that include chronic pain, physical injuries (i.e., amputations, burns), and substance abuse. This population of Veterans is at higher risk for worse health-related outcomes. The Department of Defense (DoD) and the Department of Veterans Affairs (VA) spearheaded programs to mitigate the effects of the health crisis on Veterans health.

HVF, which already runs a variety of agricultural training and small business incubation support programs for veterans and the local community across Hawai'i Island as well as the weekly online Hawai'i Farm-to-Car Market in Kea'au, to improve local farmers' access to commercial kitchen space and equipment.

5. Describe the geographic coverage.

The Hilo Food Hub facility will directly serve veterans, disadvantaged and agricultural businesses in East Hawai'i.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

**DESIGN:** Determine site use and improvements, selection of materials, building systems and equipment, as well as provide recommendation on construction, feasibility, availability of materials and labour, time requirements for installation and construction, and factors related to cost including costs of alternative designs or materials, budget and possible economics.

**PLAN DOCUMENT DEVELOPMENT:** Develop architectural and engineering plans in order to submit to County of Hawai'i preliminary estimate of construction.

Completed Construction Documents – Detailed technical plans and specifications. Submittals for Plans Review and Permitting. Solicitations for Bid.

Completed Construction Administration and Management – Contractor bidding to plans and specifications. Construction observation confirming compliance to design specifications.

**FUNDING PLAN:** Develop Case for Support, Market Feasibility Study and Capital Campaign Plan.

Completed Case for Support - Detailed articulation of organizations history, plan for facility and need for facility.

Completed Market Feasibility Study - Create list of community stakeholders, leaders and prospective committee members and donors.

Completed Capital Campaign Plan - Develop a capital campaign including major donors and other contributors to be implemented during the last six months of this request.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Objective 1: By Janaury 2026 HVF will have submitted plans for the interior construction and renovation necessary for construction of permanent site.

| <b>Activity</b>   | <b>Date Due</b>    |
|---|--------------------|
| Conduct facility design charrette                                 | <b>July 2023</b>   |
| Complete, distribute and approve facility design charrette report | <b>July 2023</b>   |
| Develop Schematic design documents                                | <b>August 2023</b> |
| Create Request for Services for architect and engineering firms   | <b>August 2023</b> |
| Select architect and engineers                                    | <b>August 2023</b> |



|  |                                    |
|--|------------------------------------|
| Architectural Plans completed                        | <b>October 2023</b>                |
| Submit plans to County of Hawaii Permit and Planning | <b>January 2024</b>                |
| Renovation and construction of facility.             | <b>January 2025 - January 2026</b> |

Objective 2: By June, 2024, HVF will complete capital campaign plan and raise at least 25% of capital campaign goal.

| <b>Action</b>                                | <b>Due Date</b> |
|--|-----------------|
| Complete and board approve Case for Support  | July 2023       |
| Complete Capital Campaign Market Assessment  | August 2023     |
| Develop Capital Campaign Plan                | September 2023  |
| Begin Capital Campaign Major Donors Phase    | October 2023    |
| Complete Capital Campaign Major Donors Phase | June 2024       |

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

As it relates to this request the quality assurance and evaluation, will be supported by Changemakers Community Economic Development Corporation to provide project management, owners representative services and Capital Campaign services. As a part of this work Changemakers will organize a Project Committee monthly meeting to review reports regarding the status of all three objectives as well as capital campaign reports. This Project Committee will include at least one board member, the Executive Director, the Project's Owner Representative and Development Director.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Measure 1: By January 2026 HVF will have completed renovation and construction of facility.

Measure 2: By June, 2024, HVF will complete capital campaign plan and raise at least 25% of capital campaign goal.

## **IV. Financial**

### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link)
  - b. Personnel salaries and wages (Link)
  - c. Equipment and motor vehicles (Link)
  - d. Capital project details (Link)
  - e. Government contracts, grants, and grants in aid (Link)
  
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| 162,500   | 162,500   | 162,500   | 162,500   | 650,000     |
|           |           |           |           |             |

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.
  - a. Not Yet Foundation - (TBD)
  - b. Dept. of Agriculture- Food Hub Hui grant (\$250,000)
  - c. Food Hub Hui Grant- \$55,000
  
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

*Not applicable at this time.*

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

1. USDA-NIFA Enhancing Agriculture Training for Military Veterans \$803,000.000 2019-2022
2. USDA/NIFA Begining Farmer Rancher Development Grant- \$750,000 2021-2024
3. USDA-NIFA Enhancing Agriculture Training for Military Veterans \$750,000.000 2022-2025
4. Hawaii County Grant In-Aid 2021 - \$3,750
5. Hawaii County Innovation Grant- 2021 \$9,450
6. SBA- EIDL 2020 \$22,000
7. SBA-PPP- 2020- \$25,700

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

HVS has been providing services particularly in the area of shared community food processing facilities for over two years. We understand the space needs necessary to provide the services to veteran farm owners and other small farms on Hawai'i island. This expertise will allow us to create a facility that will meet the longer term needs of the target audience we serve as well as farmers and food businesses on the East side of Hawai'i island.

Through a partnership with Changmakers Community Economic Development Corporation, facility project management and fund development skills will provide additional skills and experience. The Executive Director Olani Lilly has over 20 years of experience in fundraising and has run a \$7 million dollar successful capital campaign. The Development Manager her Professional Fundraising Certificate. Also the Project Manager has over 30 years in construction project management.

### **2.Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

In order to successfully implement this project HVS will create a Facility Project team that will include the following HVS staff, partners and design experts.

**Program Director (PD) Emily Emmons, BA**, is the founder and executive director of Ho'ōla Veteran Services (HVS). She has 18 years of professional work experience, which includes a prior career in marketing and sales, and since 2014 nonprofit management and Veteran advocacy on the national, state, and local levels, including participating in two Farmer Veteran Coalition national conferences. She is the co-founder of HVS, which was motivated by her husband who is a military Veteran living with traumatic brain injury and PTSD. After taking up gardening, Mr. Emmons experienced significant positive changes in his health and psychological conditions, and the couple was inspired to provide this therapeutic opportunity to other Veterans coping with PTSD and other conditions and hardships. Ms. Emmons interacts with 100 or more Veterans every year through HVS activities as well as attendance at activities and events organized by partners serving Veterans. HVS has supported workforce development for Veterans in the agricultural sector by hosting over 400 individuals, including Veterans and their families, for on-farm educational and volunteer activities to learn gardening and farming techniques, along with weekly ecommerce farmers market which supports over 50 farmers and producers each week.

**Program Manager (PM), Anthony Florig, MBA**, has 10 years of management experience in horticulture therapy residential treatment here in Hawaii. Mr Florig has a background and education in business and marketing, combined with a passion for agriculture, local food, education and entrepreneurship. In 2016 Mr Florig returned to Ohio to earn his Masters Degree in Business Administration. During this time he also worked for the Youngstown Neighborhood Development Corporation 501c3 to manage the operations of their urban farm, farmer's market, and facilitate a USDA FINI SNAP Double-Up program. Mr Florig returned to Hawaii in 2018 to continue work in horticulture therapy, assuming the role of Young Adult Program Manager.

In 2020 Mr. Florig founded Big Island Box, a subscription gift box company that features value-added agriculture products exclusively from Hawaii Island producers. Big Island Box has worked with over 100 local farmers and small businesses to promote and sell their products. Mr Florig began working with HVS in 2021 to develop and deliver curriculum for the *Groundwork to Grow* program, facilitating single day and four-week workshops on various agriculture and business topics for veterans, caregivers and the community. He also supports the Hilo Food Hub agribusiness incubator kitchen, and has assisted over 20 farmers and entrepreneurs, including 3 Veterans, in obtaining permits through the Hawaii Department of Health to advance their local food businesses.

**Farm Manager, Tara Waller, BS**, has 18 years of professional work experience with skills in agricultural production, operations and project management, marketing and design, purchasing, and program evaluation and recordkeeping. In her work at HVS, Ms. Waller is responsible for managing the HVS Market Farm, developing and strengthening economic partnerships with Veteran farmers, and assisting Veterans enrolled in GFH programs. She also conducts outreach and responds to inquiries from Veterans seeking services and manages the network of collaborating agencies also serving Veterans; she interacts with a minimum of 75 Veterans per year. Ms. Waller attends conferences to build HVS capacity and network with cross-sectoral stakeholders such as Hawaii Island Agricultural Partnership, Hawaii Island Food Alliance, County of Hawaii Sustainability Summit, Hawaii Hemp Conference, Statewide Hawaii Agriculture Conference, and national conferences Farmer Veteran Coalition, and National Farmers Union.

**Food Hub & Hawai'i Farm to Car program Manager, Amanda Cox, BS**

**Food Hub operations coordinator, Haili Debus, BS** has a background in tax and financial support services, but Ms. Debus fell in love with farming after attending HVS Intro to Grow workshop and has continued to grow with the organization for the past year. Now responsible for the Food Hub aggregation and distribution, she coordinates with over 50 farmers and producers each week. Ms. Debus will support the PM with workshop preparation and implementation, communication with participants, data collection, and as support staff during workshops.

**Communications and Marketing Manager, Katie Neil, BS** has experience in creating marketing plans for small businesses. As the Communications and Marketing Manager, Ms. Neil is responsible for design and implementation of communications and social media curriculum. In addition, Ms. Neil recruits applicants, documents program progress, data collection and sharing. Support the PM with workshop preparation and implementation, communication with participants, data collection, and as support staff during workshops.

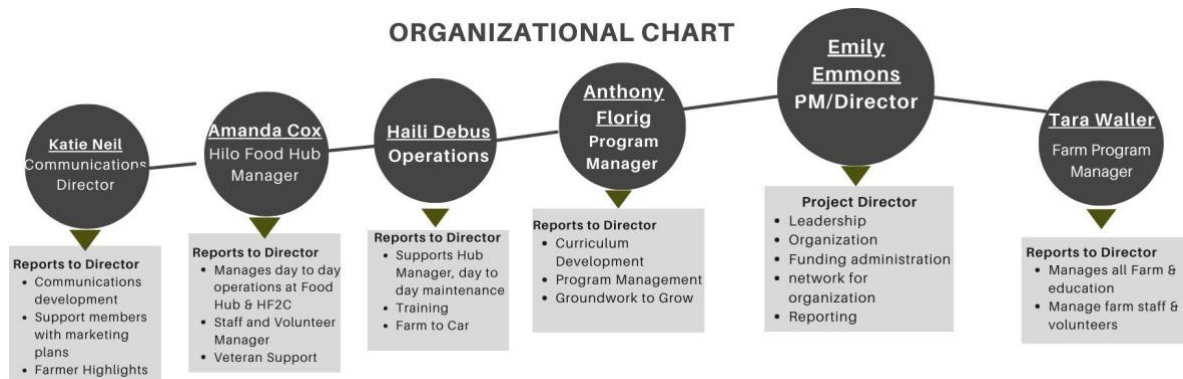
**PARTNERS**

**Facility Project Manager Mikel Lolley of Changemakers Community Economic Development Corporation** graduated with a degree in Architecture from the University of Arkansas and went on to work in a traditional architecture firm. He has worked with Wal-Mart Reality Construction and has been Director of Architecture and Qualifying Party within a traditional construction company representing the owner's interests from the constructor's perspective. Later he served as Construction Manager for a large regional bank - representing the owner's interests from the owner's perspective. As Project Manager he will be responsible for managing and facilitating technical assistance activities and outcomes related to Objective 1 of this project. This includes develop request for services process for architectural and engineering services.

**Development Manager, Kiana Vallente of Changemaker Community Economic Development Corporation** a Certified Fundraising Professional will be responsible for technical assistance activities and outcome related to Objective 2 of this project. This includes finalizing the Case for Support, conducting the market feasibility study and developing a capital campaign. Additionally, the Development Manager will also coach key teams in conducting the major gift portion of the capital campaign.

**2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



### **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

- 1) **Program Director (PD) Emily Emmons, \$75,000- \$85,000**
- 2) **Program Manager (PM), Anthony Florig, \$60,000-\$65,000**
- 3) **Farm Manager, Tara Waller \$55,000-\$60,000**

## **VII. Other**

### **1.Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

*No*

### **2.Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

### **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

*NO*

### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but

The applicant is will be organizing and implementing a capital campaign to ensure the completion of the project. This capital campaign will include funds from government (USDA Rural Facilities Loan), foundations and individual donors.

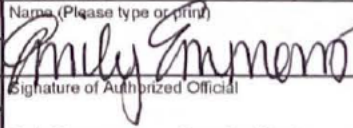
- (b) Not received by the applicant thereafter.

Not applicable

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Ho'ōla Veteran Services

| BUDGET CATEGORIES                       | Total State Funds Requested<br>(a) | Total Federal Funds Requested<br>(b)   | Total County Funds Requested<br>(c) | Total Private/Other Funds Requested<br>(d) |
|---|------------------------------------|--|-------------------------------------|--|
| <b>A. PERSONNEL COST</b>                |                                    |  |                                     |  |
| 1. Salaries                             |                                    |  |                                     |  |
| 2. Payroll Taxes & Assessments          |                                    |  |                                     |  |
| 3. Fringe Benefits                      |                                    |  |                                     |  |
| <b>TOTAL PERSONNEL COST</b>             |                                    |  |                                     |  |
| <b>B. OTHER CURRENT EXPENSES</b>        |                                    |  |                                     |  |
| 1. Airfare, Inter-Island                | 0                                  |  |                                     |  |
| 2. Insurance                            | 200                                |  |                                     |  |
| 3. Lease/Rental of Equipment            | 0                                  |  |                                     |  |
| 4. Lease/Rental of Space                | 99,800                             |  |                                     |  |
| 5. Staff Training                       | 0                                  |  |                                     |  |
| 6. Supplies                             | 0                                  |  |                                     |  |
| 7. Telecommunication                    | 0                                  |  |                                     |  |
| 8. Utilities                            | 0                                  |  |                                     |  |
| 9. Contractual                          | 550,000                            |  |                                     |  |
| 10                                      |                                    |  |                                     |  |
| 11                                      |                                    |  |                                     |  |
| 12                                      |                                    |  |                                     |  |
| 13                                      |                                    |  |                                     |  |
| 14                                      |                                    |  |                                     |  |
| 15                                      |                                    |  |                                     |  |
| 16                                      |                                    |  |                                     |  |
| 17                                      |                                    |  |                                     |  |
| 18                                      |                                    |  |                                     |  |
| 19                                      |                                    |  |                                     |  |
| 20                                      |                                    |  |                                     |  |
| <b>TOTAL OTHER CURRENT EXPENSES</b>     | <b>650,000</b>                     |  |                                     |  |
| <b>C. EQUIPMENT PURCHASES</b>           |                                    |  |                                     |  |
| <b>D. MOTOR VEHICLE PURCHASES</b>       |                                    |  |                                     |  |
| <b>E. CAPITAL</b>                       |                                    |  |                                     |  |
| <b>TOTAL (A+B+C+D+E)</b>                | <b>650,000</b>                     |  |                                     |  |
| <b>SOURCES OF FUNDING</b>               |                                    | Budget Prepared By:  |                                     |  |
| (a) Total State Funds Requested         | 650,000                            | Emily Emmons   | 808-494-2613                        |  |
| (b) Total Federal Funds Requested       |                                    | Name (Please type or print)  |                                     | Phone                                      |
| (c) Total County Funds Requested        |                                    |  |                                     |  |
| (d) Total Private/Other Funds Requested |                                    |  |                                     | Signature of Authorized Official           |
|   |                                    | 01/19/2023   |                                     |  |
| <b>TOTAL BUDGET</b>                     | <b>650,000</b>                     | Emily Emmons   | Executive Director                  |  |
|   |                                    | Name and Title (Please type or print)  |                                     |  |



BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES Period: July 1, 2023 to June 30, 2024

Applicant: Ho'ola Veteran Services

| POSITION TITLE | FULL TIME EQUIVALENT | ANNUAL SALARY A | % OF TIME ALLOCATED TO GRANT REQUEST B |
|----------------|----------------------|-----------------|--|
| N/A            | 0                    |                 |  |
|                | 0                    |                 |  |
|                | 0                    |                 |  |
|                |                      |                 |  |
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BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES Period: July 1, 2023 to June 30, 2024

|               |  |  |  |  |
|---------------|--|--|--|--|
| <b>TOTAL:</b> |  |  |  |  |
|---------------|--|--|--|--|

**JUSTIFICATION/COMMENTS:**

| TOTAL<br>STATE FUNDS<br>REQUESTED<br>(A x B) |   |
|--|---|
| \$   | - |
| \$   | - |
| \$   | - |
| \$   | - |
| \$   | - |
| \$   | - |
| \$   | - |
| \$   | - |
| \$   | - |
| \$   | - |
| \$   | - |
| \$   | - |
| \$   | - |
| \$   | - |
| \$   | - |

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES Period: July 1, 2023 to June 30, 2024

|   |
|---|
|   |
| - |

Applicant: \_\_\_Ho'ōla Veteran Services\_\_\_\_\_

| DESCRIPTION<br>EQUIPMENT | NO. OF<br>ITEMS | COST PER<br>ITEM | TOTAL<br>COST |
|--------------------------|-----------------|------------------|---------------|
| N/A                      | 0.00            | \$0.00           | \$ -          |
|                          |                 |                  | \$ -          |
|                          |                 |                  | \$ -          |
|                          |                 |                  | \$ -          |
|                          |                 |                  | \$ -          |
|                          |                 |                  | \$ -          |
| <b>TOTAL:</b>            |                 |                  |               |

JUSTIFICATION/COMMENTS:

| DESCRIPTION<br>OF MOTOR VEHICLE | NO. OF<br>VEHICLES | COST PER<br>VEHICLE | TOTAL<br>COST |
|---------------------------------|--------------------|---------------------|---------------|
| N/A                             | 0.00               | \$0.00              | \$ -          |
|                                 |                    |                     | \$ -          |
|                                 |                    |                     | \$ -          |
|                                 |                    |                     | \$ -          |
|                                 |                    |                     | \$ -          |
|                                 |                    |                     | \$ -          |
| <b>TOTAL:</b>                   |                    |                     |               |

JUSTIFICATION/COMMENTS:

| TOTAL<br>BUDGETED |
|-------------------|
|                   |
|                   |
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|                   |
|                   |
|                   |
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|                   |

| TOTAL<br>BUDGETED |
|-------------------|
| 0                 |
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|                   |

Applicant: Ho'ōla Veteran Services

| <b>FUNDING AMOUNT REQUESTED</b>  |  |               |                       |                                  |                                      |              |
|--|--|---------------|-----------------------|----------------------------------|--------------------------------------|--------------|
| TOTAL PROJECT COST   | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS |               | STATE FUNDS REQUESTED | OTHER SOURCES OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS |              |
|  | FY: 2021-2022                                | FY: 2022-2023 | FY:2023-2024          | FY:2023-2024                     | FY:2024-2025                         | FY:2025-2026 |
| PLANS  |  |               | 100000                |                                  |                                      |              |
| LAND ACQUISITION   |  |               | 0                     |                                  |                                      |              |
| DESIGN   |  |               | 100000                |                                  |                                      |              |
| CONSTRUCTION   |  |               | 350000                |                                  |                                      |              |
| EQUIPMENT  |  |               | 0                     |                                  |                                      |              |
| <b>TOTAL:</b>  |  |               | <b>550,000</b>        |                                  |                                      |              |
| <b>JUSTIFICATION/COMMENTS:</b>   |  |               |                       |                                  |                                      |              |
| <p>The plan costs include \$70,000 for any site studies needed to determine best placement of facility and the remaining \$30,000 is for Changemakers Community Economic Development Corporation assistance with Project Management and Fund Development Services. Normally Changemakers services would cost over \$250,000 however because of Changemakers' other funding sources they are able to offer these services at a fraction of the cost. The design cost of \$100,000 is primarily for architect and engineering cost to create construction plan that will be permitted by the end of this project period with the remaining \$350,000 going to interior construction and renovation of existing site. HVS will work with the Project Manager from Changemakers Community Economic Development Corporation</p> |  |               |                       |                                  |                                      |              |

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Ho'ōla Veteran Services

Contracts Total:

|    | <b>CONTRACT DESCRIPTION</b>                      | <b>EFFECTIVE DATES</b> | <b>AGENCY</b> | <b>GOVERNMENT ENTITY<br/>(U.S./State/Hawaii/<br/>Honolulu/ Kauai/<br/>Maui County)</b> |
|----|--|------------------------|---------------|--|
| 1  | Enhancing Agriculture Opportunities for Veterans | 2019-2022              | USDA-NIFA     | U.S.   |
| 2  | Beginning Farmer Rancher Development Grant       | 2021-2024              | USDA-NIFA     | U.S.   |
| 3  | Enhancing Agriculture Opportunities for Veterans | 2022-2025              | USDA-NIFA     | U.S.   |
| 4  | Hawaii County Grant In-Aid                       | 2021                   | County        | Hawaii   |
| 5  | Hawaii County Innovation Grant                   | 2021                   | County        | Hawaii   |
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